



BUILDING DEPARTMENT
3726 E Campus Dr suite H
Eagle Mountain, UT 84005
buildinginspections@emcity.org

RESIDENTIAL ADDITION PERMIT DOCUMENT SUBMITTAL CHECKLIST

***ALL ITEMS ARE REQUIRED AT SUBMITTAL TO BEGIN THE PLAN REVIEW PROCESS**

PLEASE INITIAL THAT YOU HAVE SUBMITTED THESE ITEMS

_____ COMPLETED PERMIT APPLICATION- **MUST INCLUDE LOT; SUBDIVISION, PHASE & SERIAL NUMBER**

_____ TWO (2) SETS OF PLANS- (ONE-(1) SET MUST BE STAMPED) **(CAN BE 11X17)**

_____ TWO (2) SETS OF SITE PLANS WITH SETBACKS- **(ONE (1) MUST BE 8X11 FOR OUR FILE COPY)**

_____ TWO (2) SETS OF STRUCTURAL CALCULATIONS- ONE (1) **MUST BE A STAMPED**

_____ TWO (2) SET HEAT LOSS CALCULATIONS- ***DESIGN STANDARD – WINTER 0* & SUMMER 98***

_____ TWO (2) COPIES OF THE RESCHECK REPORTS

_____ TWO (2) COPIES GAS LINE TO APPLIANCE SCHEMATIC- **(INCLUDE MEASUREMENTS)**

_____ ONE (1) COPY- SEPTIC CERTIFICATE, (IF APPLICABLE), MUST HAVE THE APPROVAL

CERTIFICATE- DESIGNED, INSPECTED, & APPROVED THROUGH THE UTAH CO. HEALTH DEPT

_____ LETTER OF APPROVAL DESIGN REVIEW COMMITTEE (IF APPLICABLE)

_____ OWNER/ BUILDER CERTIFICATION FORM (IF APPLICABLE)

* SOILS OBSERVATION REPORT REQUIRED TO BE ON SITE, **AT THE FOOTING INSPECTION.**

* A COMPLETE SET OF STAMPED TRUSS SPECIFICATIONS OR A STAMPED LETTER FROM THE ENGINEER FOR YOUR PLANS STATING THE TRUSS PACKAGE SHOWN ON YOUR PLANS IS ADEQUATE FOR THE STRUCTURE **MUST BE ON SITE AT 4WAY.**