



BUILDING DEPARTMENT
3726 E Campus Dr ste H.
Eagle Mountain, Utah 84005
buildinginspections@emcity.org

BASEMENT PLAN CHECKLIST

PLANS MUST BE SUBMITTED ON 8 1/2 X 11

PLEASE SHOW THE FOLLOWING ON BASEMENT PLAN DRAWINGS:

Plan must show entire basement including all unfinished areas

***Please INITIAL and submit this form with your application and plans**

1. ____ Draw plan to show entire basement including cold storage
2. ____ Label each room- label if being left unfinished
3. ____ Show location of all doors
4. ____ Show size & location of all windows
5. ____ Show location of outlets, lights, switches, and electrical panel
6. ____ Show location of all smoke/CO detectors
7. ____ Show bathroom fixtures (tub/shower, toilet, sink, fan)
8. ____ Show storage rooms and all unfinished spaces
9. ____ Label mechanical room (furnace, water heater, water soft, etc.)
***please note that mech room must be isolated and insulated**
10. ____ If adding kitchen, show location of all appliances (sink, stove, fridge, etc)
11. ____ If adding walkout, please submit all required documents
12. ____ **Note total square footage to be finished on plans**