

Eagle Mountain City, Utah

RESOLUTION NO. R- 03 -2010

A RESOLUTION OF THE CITY COUNCIL OF OF EAGLE MOUNTAIN CITY, UTAH AMENDING AND APPROVING THE 2008 PERSONNEL POLICIES AND PROCEDURES MANUAL (AS AMENDED)

WHEREAS, the City Council of Eagle Mountain City, Utah finds that it is in the public interest and the interest in the management of the City and the employees of the City to revise and amend the Personnel Policies and Procedures Manual in use at the date of this Resolution; and

WHEREAS, the City Council finds that Section XVI: **VOLUNTEERS** Section A and Section B be amended to clarify permitted volunteer service by City employees;

NOW THEREFORE, be it resolved by the City Council of Eagle Mountain City, that Section XVI; Volunteers of the Eagle Mountain City Personnel Policies and Procedures manual is hereby amended to read as set forth below and in all other respects is ratified without amendment.

VOLUNTEERS.

- A. City employees shall not be a volunteer with respect to official City-sponsored events or functions, such as Pony Express Days.
- B. A City employee may volunteer to perform other types of services for the City or the City's benefit if such services are not the same type of services which the employee is employed and required to perform for the City. For purposes of this subsection, the phrase "same type of services" means similar or identical services determined by the City administration or designee after review of the employee volunteer status checklist submitted by the proposed volunteer. The decision of City Administrator or designee may not be appealed.
- C. Court Ordered Community Service Volunteer Labor is not authorized and shall not be accepted by the City.
- D. The Mayor may establish the volunteer programs.
- E. The Mayor, or designee, shall develop guidelines for use of volunteers.
- F. Prior to accepting any volunteer services, the Mayor and the volunteer shall sign a Volunteer Agreement defining the nature and terms of the volunteer services.

- G. All volunteers for the municipality shall be recorded on a volunteer roster approved by the Mayor.
- H. A volunteer shall be provided the protections as an employee of City for:
 - (1) Workers compensation benefits for compensable injuries sustained by the volunteer while acting in the scope of employment.
 - (2) Operating City owned vehicles or equipment only when the volunteer is properly licensed and authorized to do so.
 - (3) Liability insurance coverage offered employees.
- I. Volunteer service experience will be recognized for determining minimum qualifications for an employment position with City.

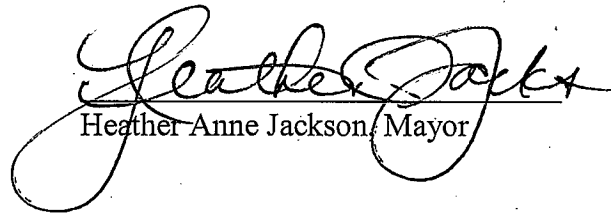
This Resolution shall take effect upon its enactment by the City Council.

ADOPTED by the City Council of Eagle Mountain City, Utah, this 2nd day of March, 2010.

EAGLE MOUNTAIN CITY, UTAH

ATTEST:


 Fionnuala B. Kofoed, City Recorder


 Heather Anne Jackson, Mayor

CERTIFICATION

The above resolution was adopted by the City Council of Eagle Mountain City on the 2nd day of March, 2010.

5 voting aye 0 voting nay


 Fionnuala B. Kofoed, City Recorder

