



EAGLE MOUNTAIN CITY COUNCIL MEETING MINUTES

April 17, 2018

Eagle Mountain City Council Chambers
1650 East Stagecoach Run, Eagle Mountain, Utah 84005

5:00 P.M. WORK SESSION – CITY COUNCIL CHAMBERS

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves.

CITY STAFF PRESENT: Ifo Pili, City Administrator; Paul Jerome, Assistant City Administrator/Finance Director; Jeremy Cook, City Attorney; Fionnuala Kofoed, City Recorder; Melanie Lahman, Chief Deputy City Recorder; Aaron Sanborn, Economic Development Manager; Linda Peterson, Communications and Community Relations Director; Evan Berrett, Management Analyst; Michele Graves, City Librarian; Steve Mumford, Community Development Director; Chris Trusty, City Engineer; Brad Hickman, Parks and Recreation Director; Jeff Weber, Facilities/Operations Director; Zac Hilton, Streets and Storm Drain Manager; Ross Fowlks, Fire Chief; Eric McDowell, Chief Sheriff's Deputy.

Mayor Westmoreland called the meeting to order at 5:06 p.m.

Brent Oakeson, representing the Utah Local Governments Trust, presented an award to the City for earning the Trust Accountability Program grant. The grant amount for the 2017 year, received in February 2018, was \$4,196. Because the City earned the grant for three years in a row, it also qualified to receive a 4.5% reduction in the workers' compensation premium.

1. **CITY ADMINISTRATOR INFORMATION ITEMS** – This was an opportunity for the City Administrator to provide information to the City Council. These items were for information only and did not require action by the City Council.

A. DISCUSSION – Signage

Mayor Westmoreland was interested in establishing an overall signage standard guiding decisions on commercial and residential signage.

Community Development Director Steve Mumford described Eagle Mountain commercial and temporary signage regulations. He explained the ladder signs in the City and the sign management agreement with the Lehi Area Chamber of Commerce. He also described the requirements for the community entrance signs placed at subdivision entrances.

Councilmembers discussed existing signage that appeared to violate the Code, as well as types of signage they would like to consider adding.

B. DISCUSSION – Meadow Ranch Dog Park

Parks and Recreation Director Brad Hickman stated that a group approached the Parks and Recreation Board early last year about constructing a dog park. The group created the

nonprofit Eagle Mountain Dog Park Foundation, made preliminary plans and began fundraising.

Michael Johnson, the Chair of the Eagle Mountain Dog Park Foundation, distributed written information to the Mayor and Councilmembers. The preliminary plans include a K-9 training area, large dog play area and small dog play area, all of which would be gated, as well as a parking lot, restroom and pavilion. Mr. Johnson described the phasing and financial issues associated with starting up the park.

2. AGENDA REVIEW – The City Council reviewed items on the Consent Agenda and Policy Session Agenda.

13. ORDINANCE – An Ordinance of Eagle Mountain City, Utah, Adopting the Third Amendment to the Fiscal Year 2017-2018 Annual Budget.

Assistant City Administrator/Finance Director Paul Jerome stated the proposed amendments to the FY 2017-2018 budget included expenditures for the General Fund, Capital Projects and Enterprise Funds.

Mr. Jerome said the first amendment was for a traffic study in anticipation of installing HAWK (High-intensity Activated crossWalk) signals at marked, mid-block crosswalks. The second was for a comprehensive utility rate study, which hasn't been done since 2011. The third was for additional fencing and construction work for Phase 1B of the Cory B. Wride Memorial Park.

14. AGREEMENT – Venue Lease Agreement between Viive Events, LLC and Eagle Mountain City for a Lights Fest.

City Recorder Fionnuala Kofoed stated the proposed agreement documented the terms for Viive Events to hold a lights fest in Eagle Mountain City. The event would take place at Cory B. Wride Memorial Park in September. The agreement was essentially identical to last year's, except there will be no fireworks display. Last year's event generated a \$3,800 donation to the City's Events Department.

There was some discussion about making it a two-year agreement. However, the Council preferred to keep it an annual agreement.

15. MOTION – Utah County 2018 Municipal Recreation Grant Project.

City Recorder Fionnuala Kofoed stated the Utah County Commission allocated \$14,931.62 to Eagle Mountain for the 2018 Municipal Recreation Grant. City staff proposed using the funds to offset some of the cost of purchasing a portable stage. The stage could be used for City events and rented to other groups. Eagle Mountain has been renting a stage from Lehi City for its events, and would purchase a nearly identical one. The cost of a permanent stage at the SilverLake Amphitheater was prohibitive.

16. BID AWARD – Award of Bid to S & L, Inc. for the White Hills Sewer Project.

City Engineer Chris Trusty stated the proposed bid was for the construction of a transmission pipeline system to transport sewage from White Hills to the Eagle Mountain wastewater treatment

facility located south of City Center. It would replace a failed lagoon system. The award of bid would be contingent on the approval of State funding.

3. ADJOURN TO A CLOSED EXECUTIVE SESSION

No Closed Executive Session was held.

The meeting was adjourned at 6:23 p.m.

7:00 P.M. POLICY SESSION – CITY COUNCIL CHAMBERS

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves.

CITY STAFF PRESENT: Ifo Pili, City Administrator; Paul Jerome, Assistant City Administrator/Finance Director; Jeremy Cook, City Attorney; Fionnuala Kofoed, City Recorder; Melanie Lahman, Chief Deputy City Recorder; Aaron Sanborn, Economic Development Manager; Linda Peterson, Communications and Community Relations Director; Steve Mumford, Community Development Director; Chris Trusty, City Engineer; Brad Hickman, Parks and Recreation Director; Ross Fowlks, Fire Chief; Eric McDowell, Chief Sheriff's Deputy.

4. CALL TO ORDER

Mayor Westmoreland called the meeting to order at 7:08 p.m.

5. PLEDGE OF ALLEGIANCE

Girl Scout Troop 650 presented a flag ceremony.

6. INFORMATION ITEMS/UPCOMING EVENTS

- **Groundbreaking – New Boy Scout Camp** -- The Utah National Parks Council, Boy Scouts of America (BSA), will hold a groundbreaking event tomorrow, April 18 from 10:00 a.m. to Noon for the new camp in Eagle Mountain. The camp will be located on the north side of Wride Hwy between Cedar Fort and Fairfield near the existing White Hills neighborhood. Anyone who is interested is invited to attend and check out the camp.
- **Community Cleanup** – The City's annual Community Cleanup event will be held on Saturday, April 21. About 500 volunteers are registered to help with various projects around the city. Dumpsters for household/yard and electronic waste will be available from 8:00 a.m. until filled at SilverLake Amphitheater and Wride Memorial Park. A prescription drug take-back hosted by the DEA will also be available at Wride Park. Visit emcity.org/cleanup for details on what is accepted in the dumpsters and other information.
- **Youth Council Elections** -- Youth Council elections will be held on May 8, 2018. Requirements to serve on the Youth Council are:
 - Each member must be a resident of the Cedar Valley area for at least one month.
 - Must be at least ninth grade and not yet a graduate from high school.
 - Must be at least in the eleventh grade to serve as mayor of the Youth Council.

- Must be a resident of Eagle Mountain to serve as the mayor of the Youth Council.
- A pre-election meeting will be held at City Hall at 6:00 p.m. on April 25 for the purpose of reviewing the functions, goals and purpose of the Youth Council.
- **Nominations Sought** – Nominations are being accepted for the Pony Express Days Grand Marshal. Recognize someone in the community who contributes to making Eagle Mountain City a great place to live. Submit your nomination through May 7 at emcity.org/GM.
- **Volunteers Wanted** – Volunteers are wanted for Pony Express Days and other community events. Pick from available shifts. Register at emcity.org/volunteers.
- **Pony Express Days Discount Carnival Tickets** – The Pony Express Days carnival will be held May 31, June 1, and June 2. Discount tickets at \$20 for a one-day unlimited ride pass are available for purchase at City Hall during business hours or at all Eagle Mountain schools except Frontier Middle School.

7. PUBLIC COMMENTS

Hillary Bolander spoke about having a safe path in her neighborhood for children to use for walking to school. Her children attended Pony Express Elementary School. She also said a school zone was needed across Pony Express Parkway. She requested this in 2014. The Mayor and Council at the time stated safety measures would be installed, but they never were.

Mayor Westmoreland asked Mr. Jerome to answer Ms. Bolander's concern. Mr. Jerome described the safety measures planned as part of the Pony Express widening project, including a HAWK traffic signal.

Ms. Bolander requested crossing guards and a school zone. Mr. Jerome responded that a crossing guard would be stationed at the HAWK crossing. Mr. Jerome said that would be considered in the remaining project planning.

Mayor Westmoreland asked Mr. Mumford if there were additional safety plans. Mr. Mumford said a path would be constructed along St. Andrews Drive.

The Mayor, staff and Council discussed several options for safe travel to schools.

8. CITY COUNCIL/MAYOR'S ITEMS

Mayor Westmoreland

Mayor Westmoreland introduced Miss Eagle Mountain, Kaylee Mahoney, and Eagle Mountain's Outstanding Teen, Sydney Glass, and invited them to speak about their platforms. Ms. Glass said her platform was "Greater Than One," advocating for people living with Type 1 Diabetes. Ms. Mahoney's platform was prevention of distracted driving.

Councilmember Gricius asked Ms. Mahoney what the City could do to help her. Ms. Mahoney stated some local high schools have held events on distracted driving prevention. She would like to hold an event like that at Westlake High School.

The Mayor announced the measures City staff is making to help residents with the annual influx of tumbleweeds.

Councilmember Curtis

Councilmember Curtis thanked everyone for attending the meeting.

Councilmember Burnham

Councilmember Burnham commended the City's residents who try to find solutions to problems they encounter, such as Michael Johnson spearheading the dog park project.

Councilmember Reaves

Councilmember Reaves welcomed everyone to the meeting.

Councilmember Clark

Councilmember Clark thanked those who share their thoughts and invested their efforts with the City. She commended Aaron Sanborn for working out issues with the City's email system. She also commended Linda Peterson, who's been dealing with the problems caused by the combination of wind and tumbleweeds.

Councilmember Gricius

Councilmember Gricius welcomed everyone to the meeting.

CONSENT AGENDA

9. MINUTES

A. April 3, 2018 – Regular City Council Meeting

10. BID AWARDS

- A. Water, Sewer and Storm Drain User Rate Study – Lewis Young Robertson & Burningham
- B. Storm Drain IFFP – JWO Engineering

11. BOND RELEASE – Into Warranty

A. Sunset Ridge Phase A, Plat 3

12. RESOLUTION – Consolidated Fee Schedule

A. Library Fees – Temporary Late Fine Exemption

MOTION: *Councilmember Gricius moved to approve the Consent Agenda. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves. The motion passed with a unanimous vote.*

SCHEDULED ITEMS

PUBLIC HEARING

13. ORDINANCE – An Ordinance of Eagle Mountain City, Utah, Adopting the Third Amendment to the Fiscal Year 2017-2018 Annual Budget.

Assistant City Administrator/Finance Director Paul Jerome stated the proposed amendments to the FY 2017-2018 budget included expenditures for the General Fund, Capital Projects and Enterprise

Funds. One was funding for HAWK crosswalk signals, another was funding for a utility rate study and the third covered increased costs for construction work in Cory B. Wride Memorial Park.

Councilmember Reaves asked if the traffic study was being initiated by the City or others. Mr. Jerome said it was initiated by the City. If the results warranted it, the City would work with partners later in the process.

Mayor Westmoreland opened the public hearing at 7:44 p.m. As there were no comments, he closed the hearing.

MOTION: *Councilmember Burnham moved to adopt an ordinance of Eagle Mountain City, Utah, approving the third amendment to the fiscal year 2017-2018 annual budget. Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves. The motion passed with a unanimous vote.*

14. AGREEMENT – Venue Lease Agreement between Viive Events, LLC and Eagle Mountain City for a Lights Fest.

City Recorder Fionnuala Kofoed stated the proposed agreement documented the terms for Viive Events to hold a Lights Fest in Eagle Mountain City. The event would take place at Cory B. Wride Memorial Park on September 8, 2018 and would be the only such event Viive held in Utah during 2018. The terms of the agreement were identical to those of last year's agreement, except that there would be no fireworks display this year.

MOTION: *Councilmember Curtis moved to approve a venue lease agreement between Viive Events, LLC and Eagle Mountain City for a Lights Fest. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves. The motion passed with a unanimous vote.*

15. MOTION – Utah County 2018 Municipal Recreation Grant Project.

City Recorder Fionnuala Kofoed stated the Utah County Commission determined the funding for the 2018 Municipal Recreation Grant. Funding was based on the 2016 State of Utah Official Census Data population estimates. Eagle Mountain was allocated \$14,931.62 for the 2018 grant. City staff proposed using the funds to offset costs for the purchase of a portable stage, similar to the one the City had been renting from Lehi City. It would be used for City events and rented to other groups, with the revenue offsetting its cost within five years. Purchase of a permanent stage was cost-prohibitive.

Mayor Westmoreland asked if the stage would be ready to use this year. Ms. Kofoed said it would be ready.

Councilmember Clark asked whether the Council wanted to purchase a stage whether or not it was approved as a grant project by Utah County. Mayor Westmoreland said the money was allocated in the budget. The recreation grant would offset some of the cost.

If Utah County approved the stage as a grant project, the City would execute an agreement for the purchase of the stage and adopt a fee schedule for stage rentals.

MOTION: *Councilmember Reaves moved to approve the Utah County 2018 Municipal Recreation Grant project in the amount of \$14,931.62. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves. The motion passed with a unanimous vote.*

16. BID AWARD – Award of Bid to S & L, Inc. for the White Hills Sewer Project.

City Engineer Chris Trusty stated the proposed bid was for the construction of a transmission pipeline system to pump sewage from White Hills to the Eagle Mountain wastewater treatment facility located south of City Center. The system would replace the non-functional lagoon system White Hills has been connected to. S & L, Inc. has been a responsible contractor for City projects in the past.

MOTION: *Councilmember Curtis moved to approve an award of bid to S & L, Inc. for the White Hills sewer pipeline system, contingent on State funding, in the amount of \$1,335,688.20, and authorize the Mayor to sign the contract. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves. The motion passed with a unanimous vote.*

Mayor Westmoreland invited Councilmembers to make any comments they had on the sign ordinance update discussed under City Administrator Items during Work Session.

Councilmember Clark said some residents had expressed an interest in having a temporary permit available for movable and/or inflatable signage such as “fly-boys.” She asked if the staff would do some research on that.

Mr. Pili asked Mr. Mumford if the Municipal Code’s temporary signage regulation could be interpreted to include such signage for special events. Mr. Mumford said the Code, as written, prohibited them.

Councilmember Clark said she wanted strict time limits on movable signage and model home flags.

Councilmember Curtis didn’t want large, electronic signage approved in Eagle Mountain. He felt it conflicted with the rustic feel of the City. He didn’t mind low-profile electronic signage with moderate lighting.

Councilmember Clark said a monument sign with an electronic component was different from a large, electronic sign. She didn’t like the mobile electronic signs City staff used to provide information at City entrances.

Councilmember Gricius wanted to relax the time and location restrictions on political signs.

Councilmember Burnham wanted staff to survey business owners to find out what their needs were. She didn't want City government to be too restrictive about neighborhood entry signs.

Mayor Westmoreland said this was intended to be a discussion about commercial signage.

17. CITY COUNCIL/MAYOR'S BUSINESS

Councilmember Gricius

No comment.

Councilmember Clark

Councilmember Clark said the Planning Commission meeting last week was very well-attended.

Councilmember Reaves

No comment.

Councilmember Burnham

No comment.

Councilmember Curtis

Councilmember Curtis thanked the Council for approving the Library's temporary program for abolishing fines.

Mayor Westmoreland

No comment.

18. CITY COUNCIL BOARD LIAISON REPORTS – This time is set aside for Councilmembers to report on the boards they are assigned to as liaisons to the City Council.

None.

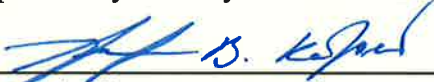
19. COMMUNICATION ITEMS

- A. Upcoming Agenda Items
- B. Financial Report

20. ADJOURNMENT

MOTION: *Councilmember Gricius moved to adjourn the meeting at 8:12 p.m. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Stephanie Gricius and Benjamin Reaves. The motion passed with a unanimous vote.*

Approved by the City Council on May 1, 2018.



Fionnuala B. Kofoed, MMC
City Recorder