

EAGLE MOUNTAIN CITY
Records Request (GRAMA) Form

Description of Records Sought. Records must be described with reasonable specificity.

- I would like to inspect (view) the records.
- I would like to receive a copy of the records. I understand that I may be responsible for fees associated with copying charges or research charges, as permitted.

Fee Waiver Request. In accordance with Utah Code § 63G-2-203(4), I am requesting a waiver of the fee because:

- Releasing the record primarily benefits the public, rather than a person.

Please explain: _____

- I am the subject of the record.
- I am the authorized representative of the subject of the record.
- My legal rights are directly affected by the record and I am impoverished.

Please attach information supporting your request for a waiver of the fees.

Non-public Records. If the requested records are not public, please explain why you believe you are entitled to access.

- I am the subject of the record.
- I am the person who provided the information.
- I am authorized to have access by the subject of the record or by the person who submitted the information. Documentation required by Utah Code § 63G-2-202 is attached.
- Other. Please explain: _____

Expedited Response.

- I am requesting an expedited response as permitted by Utah Code § 63G-2-204(4)(b). Please attach information confirming your status as a member of the media and a statement that the records are required for a story for broadcast or publication, or other information that demonstrates that you are entitled to an expedited response.

Requestor's Name: _____ Phone: _____

Email Address: _____

Mailing Address: _____

Signature: _____ Date: _____

Record Request Forms are Public Documents

FOR EAGLE MOUNTAIN CITY OFFICE USE ONLY

Date Received: _____ Time Received: _____ Fee Charged: _____

Classification of Record Requested.

- Public
- Private
- Protected
- Controlled

City Response to Record Request.

- Approved, Date: _____
- Denied, Date: _____
- Request for extraordinary circumstances.
It is estimated that the record will be
available on _____.

Signature of Record Provider