



COMMUNITY DEVELOPMENT DEPARTMENT

(801) 789-6614 • 2565 N PONY EXPRESS PARKWAY, EAGLE MOUNTAIN, UT 84005 • WWW.EMCITY.ORG

CERTIFICATE OF OCCUPANCY APPROVAL SHEET

Project Name: _____ **Permit #** _____

Project Address: _____

Contact Person: _____ **Phone:** _____

Contact Email: _____

The Owner/Contractor is responsible for coordinating all inspections and satisfying the requirements for each department's approval. A certificate of occupancy will not be issued until all department inspection approvals are received. This completed form with all of the approvals signed is to be delivered to the building inspector at the final inspection. Once approved, a certificate of occupancy will be issued within 1-2 business days.

DEPARTMENT	APPROVED BY (Signature)	DATE	NOTES OR CONDITIONS
Planning Department Jessa Porter (801) 789-6617			
Fire Inspection (UFA) Dan DeVoogd 801-824-3719			
Public Utilities Mack Straw (801) 789-6678			
Health Dept. (if applicable) (801) 851-7000			
Engineering Inspector Marty Bahr (801) 471-7639			
Building Department (801) 789-6614			

Building Inspector Approval Signature

Approval Date

FOR OFFICE USE ONLY		
Construction Type:	Occupancy Type:	Occupant Load:
No. of Stories:	Sprinklered: Yes <input type="checkbox"/> No <input type="checkbox"/>	Fees paid: Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner/ Company Name:		
Address:		State & Zip: