



## RECORDED PLAT AMENDMENT APPLICATION

(801) 789-6617 • 1650 E STAGECOACH RUN, EAGLE MOUNTAIN, UT 84005 • [WWW.EAGLEMOUNTAINCITY.COM](http://WWW.EAGLEMOUNTAINCITY.COM)

PROJECT INFORMATION		UPDATED: 6/2015
Official Project Name: _____		
Current Zone: _____ Number of Existing Lots: _____ Number of Proposed Lots: _____		
Surrounding Land Uses: _____		
General Location of the Property: _____		
AUTHORIZED AGENT INFORMATION	PROPERTY OWNER INFORMATION	
Authorized Agent: _____	Property Owner: _____	
Address: _____	Address: _____	
Phone: _____ Cell: _____	Phone: _____ Cell: _____	
E-mail: _____	E-mail: _____	
ENGINEER INFORMATION	LANDSCAPE ARCHITECT INFORMATION	
Company & Contact: _____	Company & Contact: _____	
Address: _____	Address: _____	
Phone: _____ Cell: _____	Phone: _____ Cell: _____	
E-mail: _____	E-mail: _____	

**\*\*IMPORTANT:** Incomplete applications will not be accepted. In order for an application to be deemed complete, all required materials must be submitted with the application, regardless of whether they have been previously submitted to Eagle Mountain City. If any required materials are not applicable to your submittal, you must submit a letter for each required item stating the reason why it is not applicable to your application.\*\*

SUBMITTAL REQUIREMENTS		
<ul style="list-style-type: none"> <li>▪ 1 digital/electronic PDF copy of all plans &amp; other required materials on a jump drive or through Dropbox. Please ensure there is only one PDF electronic file for each type of plan; do not separate the individual pages within a set of plans. Please label accordingly.</li> <li>▪ Plans will not be reviewed until all digital files are received.</li> </ul>		
FOR OFFICE USE ONLY		
Date:	Received By:	Application Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No
Anything Missing: _____		
Fee: # of Lots: _____ x \$25.00 + Base Fee \$1,500.00 = _____		
Total Amount Due: _____		Total Amount Paid: _____

\*Please see Applicant Certification on the next page.\*

**APPLICANT CERTIFICATION:** I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Eagle Mountain City may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Eagle Mountain Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I acknowledge that I have reviewed and understand the section from the Consolidated Fee Schedule and hereby agree to comply with this ordinance. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Documents to attach to application:

- Recorded Plat Amendment Application Requirements/Checklist

# RECORDED PLAT AMENDMENT APPLICATION REQUIREMENTS/CHECKLIST

- PETITION: A signed petition shall be submitted that consists of the following:
  - An explanation of the purpose of the proposed amended plat.
  - The name and address of all owners of record of the land contained in the entire plat.
  - The name and address of all owners of record of land that is adjacent to any street that is proposed to be vacated, altered, or amended.
  - The signatures of each of these owners who consent to the petition.
  
- TITLE REPORT: A title report shall be submitted for the area proposed to be amended.
  
- PROPOSED AMENDED PLAT: The amended plat shall be submitted. This plat must define what portion of the plat is being amended.
  
- FINAL UTILITY PLAN: Utility plans in color showing all the utilities including but not limited to water, sewer, storm drain, gas, and electrical lines. The location and size of existing and proposed utility lines and facilities in or adjacent to the proposed development shall also be shown.
  
- RECORDED PLAT: The recorded plat should be submitted to show the existing boundaries and/or lot lines.
  
- PUBLIC NOTICE FEE: \$1 per mailed notice, calculated and prepared by City Staff, shall be paid in full prior to a Planning Commission Date being assigned.
  
- DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS: Declaration of covenants, conditions and restrictions shall be submitted for any new lot.
  
- FEE: The processing fee of \$1,500.00 plus \$25.00 per lot shall be paid in full.