



# LOT LINE ADJUSTMENT APPLICATION

(801) 789-6617 • 1650 E STAGECOACH RUN, EAGLE MOUNTAIN, UT 84005 • [WWW.EAGLEMOUNTAINCITY.COM](http://WWW.EAGLEMOUNTAINCITY.COM)

PROJECT INFORMATION		UPDATED: 6/2015
Location of the property: _____ Zone: _____		
Size of the subject parcels <b>before</b> the lot line adjustment: _____		
Size of the subject parcels <b>after</b> the lot line adjustment: _____		
SPONSORING PROPERTY OWNER INFORMATION	ADJACENT PROPERTY OWNER INFORMATION	
Sponsoring Property Owner: _____	Adjacent Property Owner: _____	
Address: _____	Address: _____	
Phone: _____ Cell: _____	Phone: _____ Cell: _____	
E-mail: _____	E-mail: _____	
AUTHORIZED AGENT INFORMATION	ENGINEER INFORMATION	
Authorized Agent: _____	Company & Contact Name: _____	
Address: _____	Address: _____	
Phone: _____ Cell: _____	Phone: _____ Cell: _____	
E-mail Address: _____	E-mail Address: _____	

**\*\*IMPORTANT:** Incomplete applications will not be accepted. In order for an application to be deemed complete, all required materials must be submitted with the application, regardless of whether they have been previously submitted to Eagle Mountain City. If any required materials are not applicable to your submittal, you must submit a letter for each required item stating the reason why it is not applicable to your application.\*\*

SUBMITTAL REQUIREMENTS		
<ul style="list-style-type: none"> <li>▪ 1 digital/electronic copy of all required materials on jump drive or through Dropbox. Please label accordingly.</li> <li>▪ Plans will not be reviewed until all digital files are received.</li> </ul>		
FOR OFFICE USE ONLY		
Date:	Received By:	Application Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No
		Anything Missing:
Fee: \$575.00		
Total Amount Due: _____		Total Amount Paid: _____

\*Please see Applicant Certification on the next page.\*

**APPLICANT CERTIFICATION:** I certify under penalty of perjury that this application and all information submitted as part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Eagle Mountain City may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Eagle Mountain Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I acknowledge that I have reviewed and understand the section from the Consolidated Fee Schedule and hereby agree to comply with this ordinance. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Documents to attach to application:

- Lot Line Adjustment Requirements/Checklist

# LOT LINE ADJUSTMENT APPLICATION REQUIREMENTS/CHECKLIST

- TITLE REPORT: A title report shall be submitted for the properties that are the subject of the Lot Line Adjustment.
- RECORDED PLAT. The existing recorded plat shall be submitted.
- LEGAL DESCRIPTION. A legal description shall be submitted.
- DIAGRAMS OF IMPROVEMENTS. Clear & precise diagrams showing the current and proposed lot lines and building setbacks. These drawings must also show the locations of any structures and their respective distances from the proposed lot lines.
- LOCATIONS OF UTILITIES AND EASEMENTS. A plan that identifies the existing and proposed utilities and easements shall be submitted.
- DEED. A signed special warranty deed defining the transfer of property shall be submitted.
- LETTER OF CONSENT. ANY lending institution that owns property that will be altered by the proposed application must submit a letter consenting to the application.
- FEE. The processing fee of \$575.00 shall be paid in full.