



# CONCEPT PLAN APPLICATION

(801) 789-6617 • 1650 E STAGECOACH RUN, EAGLE MOUNTAIN, UT 84005 • [WWW.EAGLEMOUNTAINCITY.COM](http://WWW.EAGLEMOUNTAINCITY.COM)

PROJECT INFORMATION	UPDATED: 6/2015
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Official Project Name: _____
Zone: _____ Surrounding Land Uses: _____
Number of Lots or Units: _____ Total Acreage of the Subject Property: _____
General Location of the Property: _____

AUTHORIZED AGENT INFORMATION	PROPERTY OWNER INFORMATION
Authorized Agent: _____	Property Owner: _____
Address: _____	Address: _____
Phone: _____ Cell: _____	Phone: _____ Cell: _____
E-mail: _____	E-mail: _____

**\*\*IMPORTANT:** Incomplete applications will not be accepted. In order for an application to be deemed complete, all required materials must be submitted with the application. If any required materials are not applicable to your submittal, you must submit a letter for each required item stating the reason why it is not applicable to your application.\*\*

SUBMITTAL REQUIREMENTS
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- 1 digital/electronic PDF copy of all plans & other required materials are required on a jump drive or through Dropbox. Please ensure there is only one PDF electronic file for each type of plan; do not separate the individual pages within a set of plans. Please label accordingly. Plans will not be reviewed until all digital files are received.

FOR OFFICE USE ONLY
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Date: _____	Application & fee received by: _____	Application Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>For a plan containing 40 lots or less:</b> Base Fee \$300.00		If not complete, what is missing:
<b>For a plan containing over 40 lots:</b> Base Fee \$300.00 + Number of ERU _____ x \$5.00 = _____		Amount Paid:
<b>Condominium projects:</b> Base Fee \$650.00 + Number of ERU _____ x \$10.00 = _____		Review:
<b>Land Use Concept Plan:</b> Base Fee \$250.00		<input type="checkbox"/> City Staff Only
<b>To Present the Concept Plan before the Planning Commission:</b> Additional Fee of \$250.00		<input type="checkbox"/> City Staff & Planning Commission

\*Please see Applicant Certification on the following page.\*

**APPLICANT CERTIFICATION:** I certify under penalty of perjury that this application and all information submitted as part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Eagle Mountain City may rescind any approval or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Eagle Mountain Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I acknowledge that I have reviewed and understand the section from the Consolidated Fee Schedule and hereby agree to comply with this ordinance. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attached Documents:

- Concept Plan Application Requirements/Checklist

## CONCEPT PLAN APPLICATION REQUIREMENTS/CHECKLIST

- CONCEPT PLAN: The proposed concept plan drawn to a scale of not more than one inch equals 100 feet showing the following:
  - Property boundary with dimensions.
  - Ownership of all adjacent tracts of land.
  - Locations & widths of existing and proposed streets
  - Configuration of proposed lots with minimum & average lot sizes.
  - Approximate locations, dimensions & area of all parcels of land proposed to be set aside for park or playground use or other public use.
  - Those portions of property designated as flood plain & slopes in excess of 15 and 25+ percent.
  - Total acreage of the entire tract proposed for the subdivision.
  - General topography
  - North arrow scale and date of drawing.
  
- \*\*FOR EAGLE MOUNTAIN PROPERTIES PROJECTS ONLY\*\*** With your submittal please include a statement of the following:
  - The total number of residential units allowed under the Master Site Plan and After-Acquired Properties carrying residential densities;
  - The cumulative total number of residential units previously approved for all of Owner/Developers Properties, including After-Acquired Properties carrying residential densities, from the date of the approval for the Master Site Plan to the date of the application;
  - The number of units and densities for which a permit is sought under the particular development phase application and
  - The balance remaining allowable to the Owner/Developers properties.
  
- FEE: The processing fee of \$300.00 plus \$5.00 per lot for plans containing over 40 lots. If the development is a condominium project, the processing fee is \$650.00 plus \$10.00 per ERU. A fee of \$250.00 is required for Land Use Concept Plan. If the Concept Plan is to go before the Planning Commission, an additional fee of \$250.00 is required.