

## REZONE APPLICATION REQUIREMENTS/CHECKLIST

- LEGAL DESCRIPTION: A legal description of the property.
- VICINITY MAP: A vicinity map showing the approximate location of the subject parcel with relation to the other major areas of the City.
- EXISTING CONDITIONS: A map showing the existing physical characteristics of the site including waterways, geological information, fault lines, general soil data and contour data in two foot intervals.
- LAND USE MAPS: A map with a general description of the proposed development indicating the general development pattern, land uses, densities, intensities, open spaces, parks and recreation trails and any other important elements of the project.
- ZONING DISTRICTS: A compatibility statement in an acceptable format that demonstrates compliance with the zoning district that exists on the subject property or the zoning district that is being proposed for the subject property.
- PUBLIC NOTICE FEE: \$1 per mailed notice, calculated and prepared by City Staff, shall be paid in full prior to a Planning Commission Date being assigned. (Rezoning require multiple public hearings requiring additional notices)
- FEE: The processing fee of \$1,350.00 shall be paid in full.