



## **BUILDING INSPECTIONS**

Inspections are scheduled with the Building Department on our website at [www.emcity.org](http://www.emcity.org), by email at [buildinginspections@emcity.org](mailto:buildinginspections@emcity.org) or by phone at 801-789-6614. We rely heavily on voicemail so if you don't get through, please leave a message and we will call you back. You will need to have the permit number, day that you are requesting (days and times are not guaranteed) and contact information. You will receive a confirmation email or phone. Please note that if you do not receive a confirmation email or phone call, you are not on the schedule. Please allow ample time for us to get your inspection scheduled. Inspections are available on first come first serve basis.

**\*You must have the permit, the approved plans and all required documents including all previous inspection reports in a prominent location on the job site on the day of each inspection.**

**Inspection line: 801-789-6614      [buildinginspections@emcity.org](mailto:buildinginspections@emcity.org)**

### ***INSPECTIONS REQUIRED***

- 1 Temporary Power Pedestal
- 2 Footings (inspections must be made online)
- 3 Foundation (inspections must be made online)
- 4 Underground Plumbing (sub-rough)
- 5 4-Way (Plumbing, HVAC, Electrical, Framing, Permanent Power, Gas)
- 6 Insulation
- 7 Exterior Wrap
- 8 Final (Interior, site flatwork & grading complete) **\*MUST HAVE WATER METER SET**  
*\*re-inspections may be required to inspect any corrections*

**CERTIFICATE OF OCCUPANCY are only issued**  
**ONLY after all inspections have been completed and passed.**